

Public Document Pack

LICHFIELD DISTRICT COUNCIL

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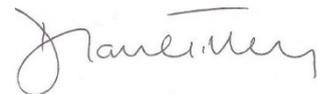
12 October 2018

To: Members of the Lichfield District Council

In accordance with Paragraph 4(2) of Part 1 of Schedule 12 to the Local Government Act 1972, you are hereby summoned to attend the meeting of the Lichfield District Council which will be held in the Council Chamber, District Council House, Frog Lane Lichfield on **TUESDAY, 16 OCTOBER 2018 at 6.00 pm.**

Prayers will be said by Reverend L Collins.

Access to the Council Chamber is via the Members' Entrance or the main door to the vestibule.



Chief Executive

A G E N D A

6. Report of the Leader of the Council on Cabinet Decisions from the Meetings Held on 4 September and 9 October (to follow) and Cabinet Member Decisions (Grey Enclosure).
14. Proposals from the Cabinet

(ii) Medium Term Financial Strategy

To approve any recommendations of Cabinet made at the meeting held on 9 October 2018 in connection with the Medium Term Financial Strategy - Appendix D (to follow)

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**FOR COUNCIL
16 OCTOBER 2018
AGENDA ITEM: 6
(GREY ENCLOSURE)**

REPORT OF THE LEADER OF THE COUNCIL

CABINET DECISIONS – 9 OCTOBER 2018

1. Medium Term Financial Strategy (Revenue and Capital) 2018 - 23

The Cabinet:

- 1.1 Noted the progress that had been made on identifying savings and additional income to close the Funding Gap from 2019/20 onwards.
- 1.2 Recommended to Council the extension of the Assistant Chief Executive Post for a further year from Mid-April 2019 to Mid-April 2020 and to update the Medium Term Financial Strategy based on the financial implications identified in the Cabinet report.
- 1.3 Recommended to Council the appointment of a Major Developments Projects Manager and Major Developments Projects Officer in a Major Projects Team and to update the Medium Term Financial Strategy based on the financial implications identified in the Cabinet report.
- 1.4 Noted the requirement to produce a Capital Strategy that will be need to be approved by Full Council.
- 1.5 Approved the commencement of the Budget Consultation Exercise for 2019/20 to comply with the statutory requirement.
- 1.6 Noted Strategic (Overview and Scrutiny) Committee will scrutinise the proposals and options identified for closing the Funding Gap at its meeting on 22 November 2018.
- 1.7 Delegated authority to the Cabinet Member for Finance and Democracy and the Head of Finance and Procurement (Section 151 Officer) the ability to make minor changes to the Budget Consultation prior to its issue.

2. Health and Wellbeing Strategy Delivery Plan 2018 - 2020

- 2.1 The Cabinet approved the Health and Wellbeing Strategy 2018-2020 and Delivery Plan.

3. Community Infrastructure Levy (CIL): Exemption for Residential Extensions

The Cabinet:

- 3.1 Agreed to cease applying CIL to domestic extensions in order to reduce the administrative burden on the Authority, applicants and planning agents.
- 3.2 Approved the update to the Exemptions, Relief and Exception Circumstances Policy as set out in Appendix A of the report.
- 3.3 Agreed that the Domestic Extension Policy will apply to any domestic extension application validated on/after 1 January 2019.

4. Elford Neighbourhood Plan - Referral to Referendum

The Cabinet:

- 4.1 Accepted and agreed to the making of modifications as set out in the 'Decision Statement regarding Elford Neighbourhood Plan proceeding to referendum' hereby referred to as the Decision Statement. This will enable the Plan to proceed to the referendum stage.
- 4.2 Approved the publication of the Decision Statement for the Elford Neighbourhood Plan.

5. Armitage with Handsacre Neighbourhood Plan - Final Decision Statement

The Cabinet:

- 5.1 Noted the results of the referendum for the Armitage with Handsacre Neighbourhood Plan.
- 5.2 Agreed to the making of the Armitage with Handsacre Neighbourhood Plan and that this decision be reported to Full Council.

6. Alrewas Neighbourhood Plan - Final Decision Statement

The Cabinet:

- 6.1 Noted the results of the referendum for the Alrewas Neighbourhood Plan.
- 6.2 Agreed to the making of the Alrewas Neighbourhood Plan and that this decision be reported to Full Council.

7. Longdon Neighbourhood Plan - Final Decision Statement

The Cabinet:

- 7.1 Noted the results of the referendum for the Longdon Neighbourhood Plan.

- 7.2 Agreed to the making of the Longdon Neighbourhood Plan and that this decision be reported to Full Council.

8. Housing Allocation Scheme

The Cabinet agreed:

- 8.1 That the revised allocation scheme at Appendix A of the Cabinet report be approved.
- 8.2 That delegated authority be given to the Cabinet Member for Regulatory Services, Housing and Wellbeing to approve any minor changes to the scheme.
- 8.3 That approval be given to the proposals to move away from Homes Direct and to review the Service Level Agreement with Bromford to continue to manage and administer the housing register on the Council's behalf.

**MICHAEL J WILCOX
LEADER OF THE COUNCIL**

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The Medium Term Financial Strategy (Revenue and Capital) 2018-23 (MTFS)



Report of Cabinet

Date:	16 October 2018
Agenda Item:	14 (ii)
Contact Officer:	Anthony Thomas
Tel Number:	01543 308012
Email:	Anthony.thomas@lichfielddc.gov.uk
Key Decision?	YES
Local Ward Members	Full Council

Council

1. Executive Summary

- 1.1 To approve updates to the Medium Term Financial Strategy in relation to the extension of the Assistant Chief Executive post for a further year and to create a Major Projects Team that were not part of the budget framework approved by Council on 20 February 2018.

2. Recommendations

- 2.1 To approve an update the Medium Term Financial Strategy based on the financial implications identified in the [Cabinet Report](#) (reproduced in the financial implications section) in relation to the extension of the Assistant Chief Executive Post for a further year to Mid-April 2020.
- 2.2 To approve an update the Medium Term Financial Strategy based on the financial implications identified in the [Cabinet Report](#) (reproduced in the financial implications section) for the creation of a Major Projects Team.

3. Background

Assistant Chief Executive

- 3.1 The Assistant Chief Executive Post was created as part of the Management Restructure to operate on a 2 year fixed term contract. The post was created to shape, develop and embed new arrangements, whilst also providing direct support to the Directors and Chief Executive on cross cutting transformation programmes and taking a lead on corporate change initiatives, including of course the commercialisation agenda.
- 3.2 It was intended that by the expiry of the fixed term period and completion of the delivery of this comprehensive transformation programme, the transition to the new organisational structure should be fully embedded, with evidence of positive service and corporate change. The objective being that the retained structure would reflect a significantly strengthened third tier, operating as a single team, providing independent strategic leadership to their respective service portfolios, whilst ensuring a focus on the achievement of corporate priorities and securing overall outcomes as defined by the Council.
- 3.3 The current post holder commenced employment in mid-April 2017 and therefore the initial two year period will expire in mid-April 2019. However, it has become evident that given the complexity of some of the issues to be addressed, the pressures internally of other projects, the sheer volume of work required to transform the council together with the pace of change the Council wishes to see and that is necessary to meet funding gap pressures, a two year period will be insufficient. It has therefore been agreed by Leadership Team that this post is extended for a further year until mid-April 2020. As the post is not currently funded beyond April 2019 it is a change to the MTFS. It is proposed that the full cost will be funded from a combination of earmarked reserves that are no longer required for the stated purpose

and additional treasury management income projected for 2018/19 predominantly as a result of the interest rate rise so will not create a further budget pressure.

Major Projects Team

- 3.4 Following the demise of the Friarsgate scheme the Council is keen to take forward an alternative plan for the re-development of the Birmingham Road Site.
- 3.5 The Council needs to ensure that resources are available to undertake the formulation and delivery of plans for the short term and longer term re-development and use of the Birmingham Road, site and associated development projects that support economic growth and prosperity in the district.
- 3.6 It is proposed that going forward a dedicated resource is identified and included within the Council's establishment for the purposes of delivering a long term redevelopment for the Birmingham Road Site together with the implementation of appropriate short term uses.
- 3.7 There should be a lead officer responsible for overseeing the above work with suitable support. The lead officer would report to the Head of Economic Growth.
- 3.8 It is recommended that a major projects team is created and the annual cost is funded through a combination of funding sources including an element of the 20% planning fee income, the deletion of an existing vacant post in another service area, existing earmarked reserves (in the short term) and the removal of annual earmarked reserve transfers (in the medium to longer term).

Alternative Options	Where alternative options exist, they are identified within the background section of the report.
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Consultation	Cabinet on 9 October 2018.
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Financial Implications	<u>Assistant Chief Executive</u>					
	Financial Implications	2018/19	2019/20	2020/21	2021/22	2022/23
	Assistant Chief Executive	£79,540	£81,610	£3,440	£0	£0
	Less: Existing Post Budget	(£79,540)	(£3,410)	£0	£0	£0
	Budgetary Shortfall	£0	£78,200	£3,440	£0	£0
	<u>Funding Options</u>					
	Earmarked Reserve - Payment Kiosk		(£8,040)			
	Earmarked Reserve - Audit Cover		(£6,250)			
	Higher Treasury Management Income (rate rise)	(£67,350)				
	Earmarked Reserve	£67,350	(£63,910)	(£3,440)		
	Total	£0	(£78,200)	(£3,440)	£0	£0
	FUNDING SHORTFALL	£0	£0	£0	£0	£0
	<u>Major Projects Team (assumed from 1 December 2018)</u>					
	Financial Implications	2018/19	2019/20	2020/21	2021/22	2022/23
	Major Projects Manager	£15,910	£48,210	£48,690	£49,170	£49,660
	Major Projects Officer	£14,620	£44,310	£44,750	£45,200	£45,650
	Total Cost	£30,530	£92,520	£93,440	£94,370	£95,310
	Less: Existing Post Budget	(£16,990)	(£43,220)	(£43,660)	(£44,110)	(£44,550)
	Budgetary Shortfall	£13,540	£49,300	£49,780	£50,260	£50,760
	<u>Funding Options</u>					
	Cease transfer to earmarked reserve (from year 4)				(£20,000)	(£20,000)
	20% Planning Fee Income		(£10,000)	(£10,000)	(£6,610)	(£7,110)
	Birmingham Road Earmarked Reserve		(£15,650)	(£16,130)		
	Spatial Policy Income		(£7,000)	(£7,000)	(£7,000)	(£7,000)
	Delete vacant part time assessors post	(£13,540)	(£16,650)	(£16,650)	(£16,650)	(£16,650)
	Total	(£13,540)	(£49,300)	(£49,780)	(£50,260)	(£50,760)
	FUNDING SHORTFALL	£0	£0	£0	£0	£0

Contribution to the Delivery of the Strategic Plan	The report directly links to overall performance and especially the delivery of Lichfield District Council's Strategic Plan 2016-20 and beyond.
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Equality, Diversity and Human Rights Implications	These areas are addressed as part of the specific areas of activity prior to being included in Lichfield District Council's Strategic Plan 2016-20.
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Crime & Safety Issues	These areas are addressed as part of the specific areas of activity prior to being included in Lichfield District Council's Strategic Plan 2016-20.
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GDPR/Privacy Impact Assessment	Not relevant.
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	Risk Description	How We Manage It	Severity of Risk (RYG)
A	Failure to achieve the Council's key Council priorities.	These posts will bring additional capacity and skills to the Council to help deliver the Council's key strategic priorities.	Green - Tolerable

Background documents Report to Cabinet 9 October 2018

Relevant web links https://democracy.lichfielddc.gov.uk/ieListDocuments.aspx?CId=138&MId=234&Ver=4
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